

## FEE SCHEDULE

Effective March 15, 2010

### LAND TITLES

Registration	\$20.00
Pre or Post	\$9.50
Release (includes charge search)	\$14.00
Release with STC	\$17.00
Deposit of Dup. C/T	\$14.00
Withdrawal of Dup. C/T	\$15.00
STC (with registration)	\$8.00
STC (without registration)	\$10.00
Subdivision Plan (minimum)	\$50.00
Explanatory/Reference Plan (minimum)	\$50.00
Hold	\$6.00
Concurrent registration	
(with Burns & Taylor)	\$10.00
(with other agent)	\$13.00
Amend/Complete document (minimum)	\$12.00
Delivery to Agent	\$10.00
Arrange Citing of Document	\$10.00
Refer to Registrar (minimum)	\$15.00
Supply Land Title and Survey Authority Cheque	\$4.00
Disburse Property Transfer Tax Cheque	\$3.50 per \$1,000.00 –\$9.00 <i>minimum</i>
Conveyance Package <b>(one lot)</b>	\$67.50
<b>(each additional lot)</b>	\$37.50
Refinance Package <b>(one lot)</b>	\$57.50
<b>(each additional lot)</b>	\$32.50
<ul style="list-style-type: none"> <li>• <b>Includes the original search, photocopies, plans, and original registration. Pre, pending, and post searches, document inspection before registration, and any lien searches.</b></li> <li>• <b>Excludes subdivisions, other plans, concurrent registrations, holds, report back and rejects.</b></li> <li>• <b>Packages are restricted to a four month period and for residential properties only</b></li> </ul>	
Search	\$13.00
Obtain Assessed Value or Legal Description	\$13.00
Obtain Tax information online	\$15.00
Name search (per name, all Land Title Districts)	\$15.00
Historical (per ¼ hour)	\$25.00
Manual copy (up to 10 pages)	\$14.00
(Each additional page)	\$0.50
Imaged copy	\$9.00
Plan copy	\$11.00
Strata Plan	\$15.00
Search General Index	\$3.00
Search Common Property	\$3.00

## MANUFACTURED HOMES

Registration	\$22.00
Storage of Original Documents (Manufactured Homes requirement)	\$17.00
Amend/Complete forms	\$14.00 minimum
Search	\$14.00
Combined search PPR/Manufactured Homes	\$18.00

## COMPANIES

Registration	\$28.00
General filing	\$16.00
Arrange priority (per document)	\$18.00
Name reservation	\$15.00
Certificate/Certified copy	\$15.00
Search	\$14.00
Basic Search (includes search, copy last AR on file & R/R office)	\$18.00
Full Search (includes contents of Basic Search, Plus copy of Memorandum, excerpts from articles Re: borrowing powers and use of seal)	\$25.00
Proprietorship/Partnership	\$17.00
Photocopy	\$10.00
Post Search	\$10.00
Federal Search	\$25.00

## PERSONAL PROPERTY

Financing Statement	\$22.00
Change Statement	\$18.00
Renewal	\$14.00
Total Discharge	\$14.00
Additional collateral (per line after 4 lines)	\$1.00
Prepare Document	\$15.00 minimum
Search	\$15.00

## COURT REGISTRY

Supreme, Provincial and Appeal Courts: <i>Vancouver, Victoria, New Westminster, Abbotsford, Chilliwack</i>	\$20.00
All other Lower Mainland Courts	\$25.00
All other British Columbia Courts	\$30.00
Minor Corrections	\$10.00 (min.)
Supply Minister of Finance disbursement	\$4.00
Court Box filing/retrieval (per month)	\$40.00
Name Search (per name)	\$20.00
Name Search (each additional name)	\$10.00
File Search	\$25.00 per ¼ hour

## MISCELLANEOUS

Minor corrections, revisions to documents	\$10.00
Photocopies (per ¼ hour)	\$25.00
Report Back (fax, email, phone)	\$7.00
Rush fee, plus regular BTRS charges	\$25.00 minimum
Fuel Surcharge ( <i>billed on a percentage of BTRS fees and based on the current fuel costs</i> )	

## PROCESS SERVING

Service on one party, (includes 3 attempts) (Zones (Z1 and Z2) are defined below).	Z1 - \$60.00 Z2 - \$80.00
Each additional attempt	Z1 - \$25.00 Z2 - \$35.00
Service on Law Firm (includes deliveries with acknowledgements)	Z1 - \$33.00 Z2 - \$43.00
Each additional party, same time and address	\$25.00
Each additional action, same time and address	\$25.00
Rule 12 "mail out"	\$15.00
Prepare Affidavit of Service	\$16.00
Prepare Certificate of Service	\$10.00
Prepare Affidavit of Attempted Service	\$25.00 minimum
Notarization Fee (if required)	\$11.00
Basic Locate - performed by the Process Server	\$25.00
Skip Trace	***call for quote***
Wait Time (at the request of the client)	\$25.00 per ¼ hour

## HANDLING FEES:

Within British Columbia	\$35.00
Within Canada	\$50.00
Within USA	\$75.00 (minimum)
<b>International</b>	\$100.00 (minimum)

## DELIVERY SERVICES – “CLIENT TO CLIENT”

### "FOR ALL YOUR PROFESSIONAL DELIVERY NEEDS"

<sup>1</sup> Client delivery (Zones (Z1 and Z2) are defined below).	Z1 - \$20.00 Z2 - \$30.00
Urgent/Direct Delivery	***call for quote

#### \*\*\*Definition of Zones

**Zone 1 (Z1):** Inside the Lower Mainland and Victoria's main corridors

**Zone 2 (Z2):** Outside the Lower Mainland and Victoria's main corridor

i.e. Horseshoe Bay, West Vancouver, North Vancouver, Richmond, Ladner, Tsawassen, White Rock, Maple Ridge, Deroche/Harrison Mills, Agassiz, Harrison Hot Springs, Hope, North Saanich, Sidney and Sooke.

<sup>1</sup>Delivery is defined as "a sealed envelope, which can be left with anyone at the given address", "mail slotted" or, "posted to the door", if nobody present.

Deliveries requiring personal hand delivery to an individual named, or requiring an affidavit of delivery, will be charged at the Process Service Rate as above.

**Definition of Business Day:** The business day is defined as 9:00 a.m. to 5:00 p.m. Monday to Friday, excluding Weekends and Statutory Holidays. We will do our best to deliver on the same day, but we guarantee that the delivery will be completed within 8 business hours.

(This fee schedule is confidential and for the use of Burns & Taylor clients only)

(These rates are subject to change without notice)

**GST(HST) and disbursements not included**

## **DISCLAIMER**

Burns & Taylor Registry Services utilizes databases to retrieve information and will not be responsible for any loss or damage arising from erroneous information retrieved from such databases. The liability of Burns and Taylor Registry Services shall be limited to the replacement of such retrieved information.

Burns & Taylor Registry Services shall not be responsible for any loss or damage arising from any error or mis-information resulting from the action of any third party agents, not directly employed by Burns & Taylor Registry Services Ltd..

Burns & Taylor Registry Services cannot guarantee the timely delivery by couriers utilized by but not directly employed by us. Further, we will not be responsible for any loss or damage arising from the use of such courier services, including non-delivery or late delivery.

**Payment Terms:** Statements payable upon receipt.

Overdue accounts are subject to interest at 2.0% per month.